LOCH LOMOND BEACH CLUB

POLICY AND PROCEDURES MANUAL

SUBJECT: DEPRECIATION POLICY #: 10 EFFECTIVE DATE: 5/12/90

REVISED: 09/17/2011 PAGE 1 ATTACHMENT: A

POLICY:

Depreciation schedules will be established for all capital items in order to budget for their replacements on a timely basis.

PROCEDURE:

1. The planned replacement of capital items will be the responsibility of the Long-Range Planning Committee.
2. A capital item is one that has a minimum cost of $3,500 and an anticipated life of 3 years or more.
3. Depreciation Schedules of capital items will be reviewed by the Board. (Attachment #10A)
4. Budgets starting 1991 will have a capital item replacement category based on the preceding depreciation schedule.
5. The planned replacement of capital items will be a part of the building and maintenance budget proposal.