

# LOCH LOMOND BEACH CLUB

## POLICY AND PROCEDURES MANUAL

SUBJECT: STORAGE AREA

POLICY #: 19

EFFECTIVE DATE: 09/30/00

REVISED: 04/16/2011 08/13/2016

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ATTACHMENT: A

### POLICY:

The Loch Lomond Beach Club provides limited secure storage areas known as the vehicle storage areas. These areas are to be used for short term storage only. The areas are to be kept as orderly as possible.

### PROCEDURE:

1. The storage areas are provided only for members in good standing. Keys for storage area are available only at the club house. Items to be stored include camper trailers, motor homes, pontoon boats and boat and trailers and pontoon trailers. Items NOT allowed are utility trailers, trailers with ATV's and trailers with snowmobiles.
2. All items stored must display a storage area number. The numbers are available from the club management. The storage area sticker with the LLBC number must be on the tongue or other very accessible spot. Replacement stickers for those showing wear can be obtained from the club management. An inventory of all items in the storage areas will be on file at the Beach Club.
3. All items in storage must be on a trailer or have wheels and be movable for storage area maintenance. Items in storage are not allowed to have hitch locks and may not be locked to the fence or stored in a manner to make their movement difficult for management.
4. Items may be stored for up to 8 months after which they must be removed from storage for at least 3 months. Any items stored past 8 months may be subject to a storage fee. Storage fees are set by the Board of Directors. Items deemed to be abandoned may be disposed of and will be assessed a removal fee of \$500. Management will make efforts to contact owners before removal.
5. Management will inventory the storage areas periodically to determine which items are subject to storage fees.
6. Members will be required to sign a release form before items will be stored in the storage areas.
7. Items will be arranged to best utilize the space available.
8. If an item has no LLBC number sticker, it is in violation and will be cited. A violation tag will be placed on the vehicle in violation. The item will be subject for removal or disposal. Management will make all efforts to contact owner(s) of the item(s) for removal or otherwise make the item current with policy. Any item(s) where ownership cannot be determined will be disposed of.

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**STORAGE AREA KEY CHECK OUT SHEET**

**YOU ARE RESPONSIBLE FOR RETURNING THE KEY YOU CHECK OUT.  
DO NOT PASS/SHARE THE KEY.**

PRINTED NAME	DATE	PHONE NUMBER	TIME OUT	TIME BACK	KEY NUMBER	ITEM IN	ITEM OUT	STICKER NUMBER

**NOTICE PLEASE RETURN KEY WITHIN 2 HOURS**

**NOTICE: EFFECTIVE 8/13/16, NO UTILITY TRAILERS, UTV, ATV OR SNOWMOBILES  
ALLOWED IN VEHICLE STORAGE AREA**

**IS THERE AN LLBC STICKER ON THE TONGUE OF THE VEHICLE YOU ARE STORING AND IS IT LEGIBLE?**